

18th of January 2021

USJNet Sphere

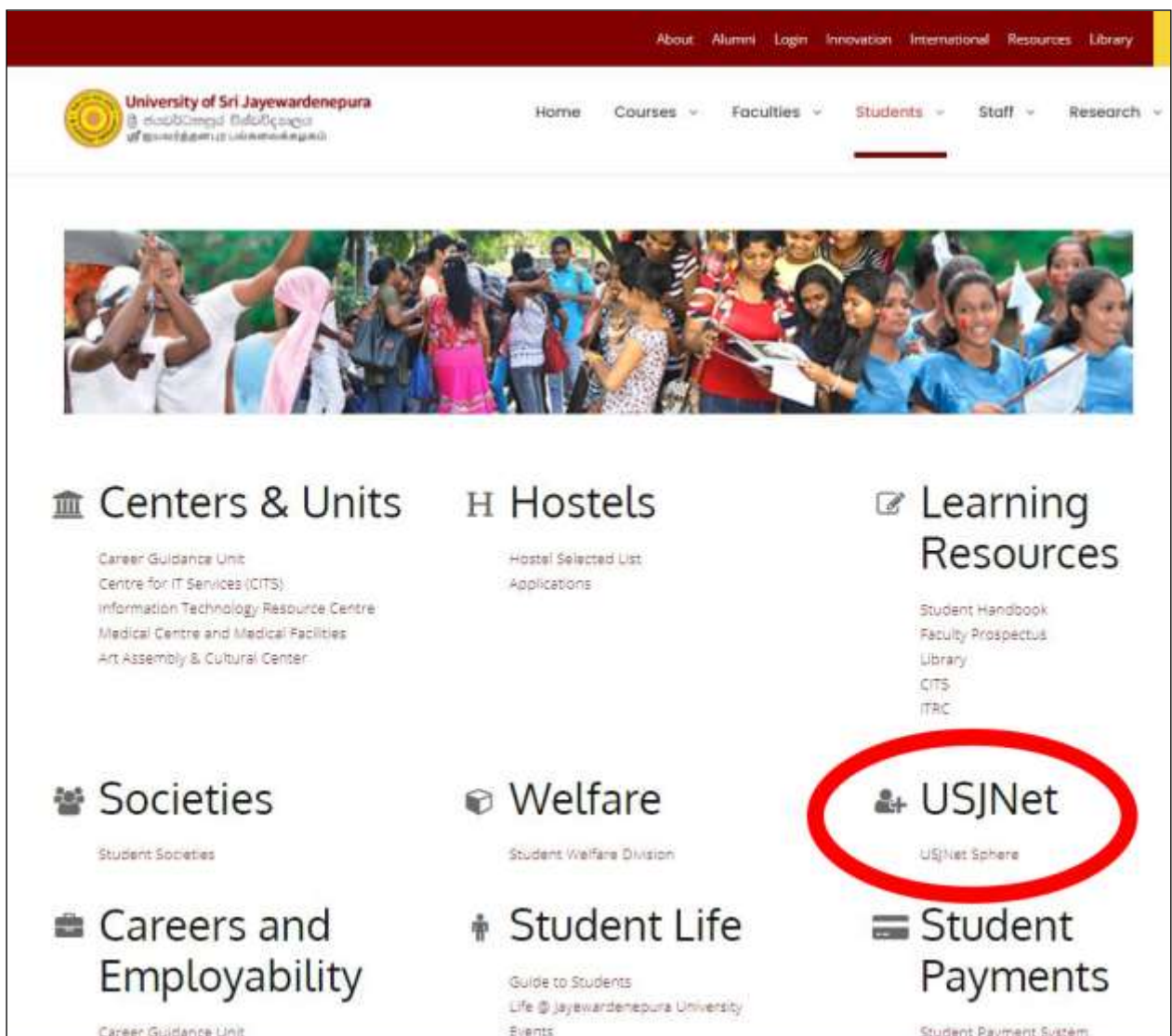
USJNet Sphere (version 2.0) is the latest single sign-on system of the university. Being a member of the USJNet Sphere, you will get a unique **ID** and a **Password** to access various web services of the University.

User Guide to Access USJNet Sphere

Visit <https://usjnet.sjp.ac.lk/> at once.

OR

Visit the University website <https://www.sjp.ac.lk/>, go to the “**Students**” page, and click “**USJNet Sphere**” as shown below.



OR

Visit the **CITS** website <https://cits.sjp.ac.lk/> and click “**USJNet Sphere**” as shown below.

Centre for IT Services
UNIVERSITY OF SRI JAYAWARDENEPURA

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Centre for IT Services

The Computer Centre which is now known as the Centre for IT Services (CITS), manages the Campus-wide IT Infrastructure, Server Administration and maintains e-Services & Applications while providing Technical Support and Solutions for university students and staff.

Here you can find all services in one place:

- University E-Mail Service
- Maintenance of ICT Equipment

USJNet Sphere

Portal to University

Then, USJNet Sphere web page will appear.

To be a member of the **USJNet Sphere**, select “**Sign Up to be a member**”.

Centre for IT Services
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USJNet Sphere

What is USJNet?
USJNet is the sphere of web services provided by the University.

What are the services I can access through USJNet?
Services available in USJNet sphere are as follows.

- USJNet Wi-Fi
- eduroam
- Zoom
- E-Resources

Sign In for USJNet Sphere

USJNet ID
USJNet ID

Password
Password

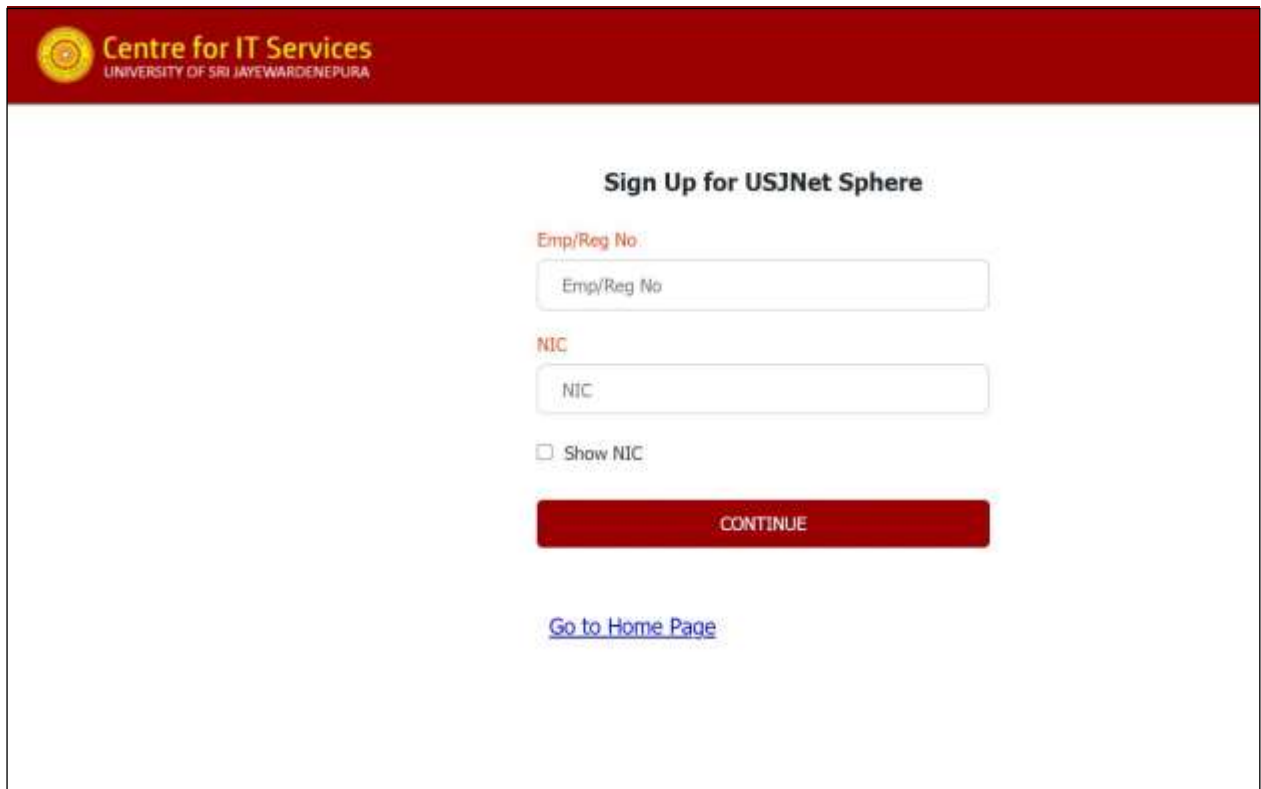
Show Password

CONTINUE

[Sign Up to be a member](#)

Features

Enter your university **Registration** Number (eg: mc60001) & **NIC** number and click **“CONTINUE”**.

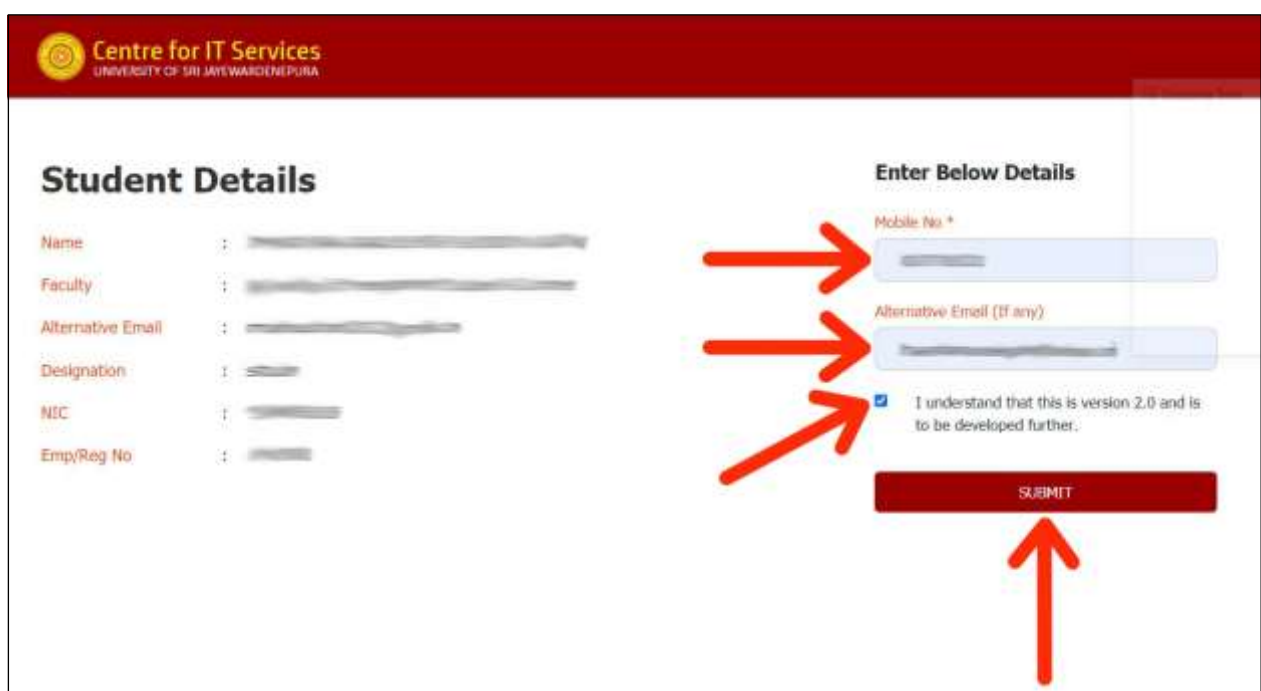


The screenshot shows the 'Sign Up for USJNet Sphere' form. At the top left is the logo for the Centre for IT Services, University of Sri Jayewardenepura. The form title is 'Sign Up for USJNet Sphere'. It contains two input fields: 'Emp/Reg No' and 'NIC'. Below the 'NIC' field is a checkbox labeled 'Show NIC'. A red 'CONTINUE' button is positioned below the form. At the bottom, there is a blue link that says 'Go to Home Page'.

Student Details will appear as shown below.

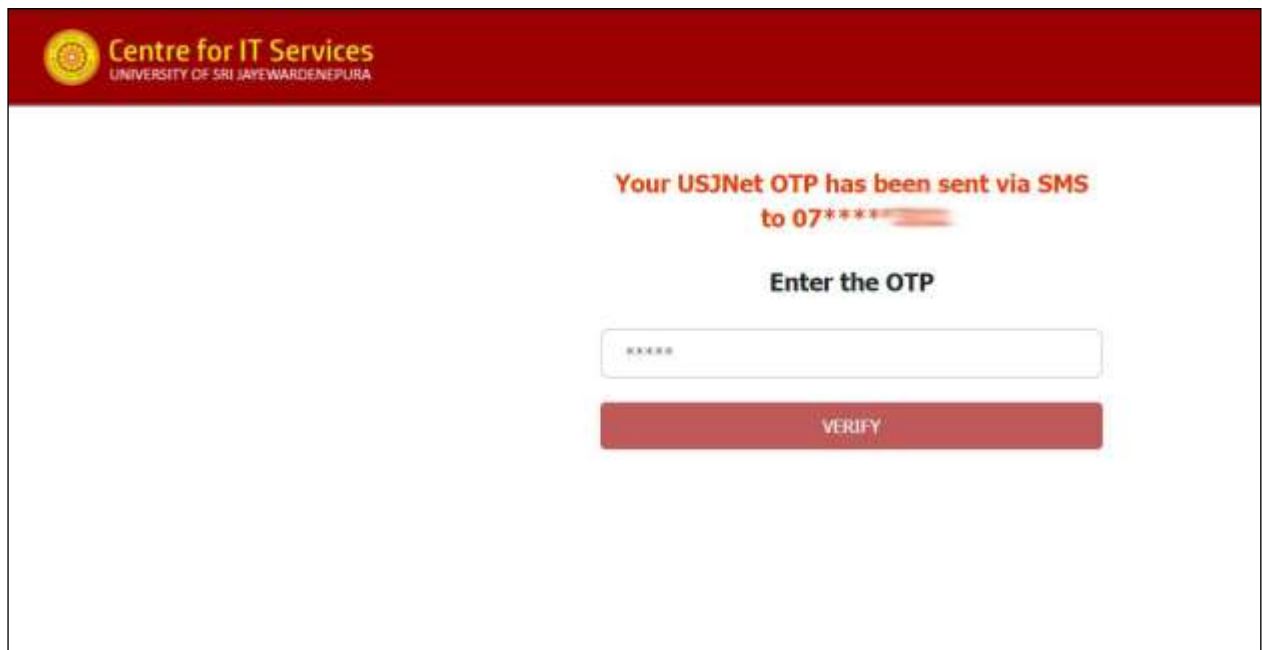
Enter the **Mobile No.** to receive the password via SMS and an **Alternative Email** Address (if any). Then, click **“SUBMIT”**.

Do not forget to **Tick** “I understand that this is version 2.0 and is to be developed further”.



The screenshot shows the 'Student Details' form. On the left, under the heading 'Student Details', there are several fields with redacted content: Name, Faculty, Alternative Email, Designation, NIC, and Emp/Reg No. On the right, under the heading 'Enter Below Details', there are three input fields: 'Mobile No.*', 'Alternative Email (If any)', and a checkbox labeled 'I understand that this is version 2.0 and is to be developed further.'. Below these fields is a red 'SUBMIT' button. Three red arrows point to the 'Mobile No.*' field, the 'Alternative Email (If any)' field, and the checkbox. A fourth red arrow points to the 'SUBMIT' button.

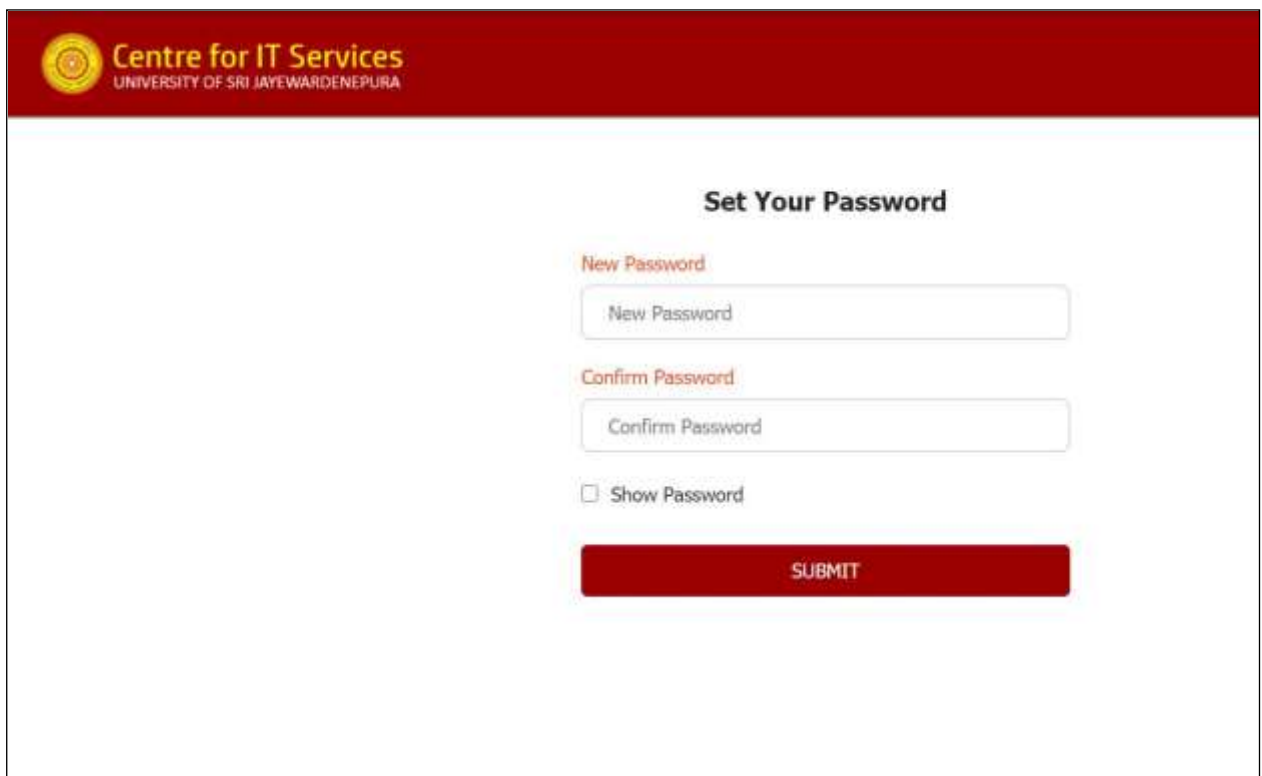
You will receive an **OTP** via SMS and the following page will appear. Enter the received **OTP** and click **“VERIFY”**.



The screenshot shows a web page with a dark red header. On the left, there is a logo for the Centre for IT Services, University of Sri Jayewardenepura. The main content area is white and contains the following text: "Your USJNet OTP has been sent via SMS to 07****". Below this, it says "Enter the OTP". There is a text input field with "XXXX" as a placeholder. At the bottom, there is a dark red button labeled "VERIFY".

The following page will appear.

Enter a **Password** and confirm by typing it again. Then, click **“SUBMIT”**.



The screenshot shows a web page with a dark red header. On the left, there is a logo for the Centre for IT Services, University of Sri Jayewardenepura. The main content area is white and contains the following text: "Set Your Password". Below this, there are two text input fields. The first is labeled "New Password" and the second is labeled "Confirm Password". Below the second input field, there is a checkbox labeled "Show Password". At the bottom, there is a dark red button labeled "SUBMIT".

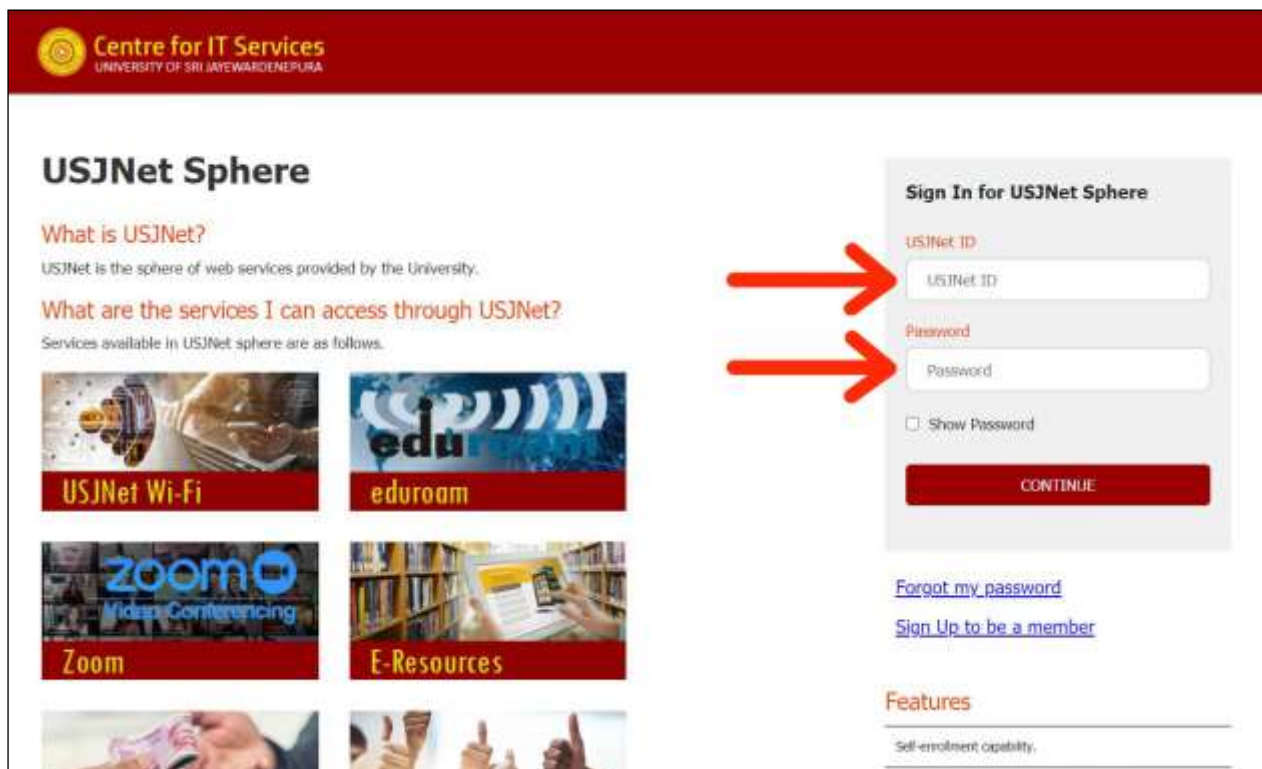
The following page will appear displaying your **USJNet ID**.

You may notice that your **USJNet ID** is your university **Registration Number**.



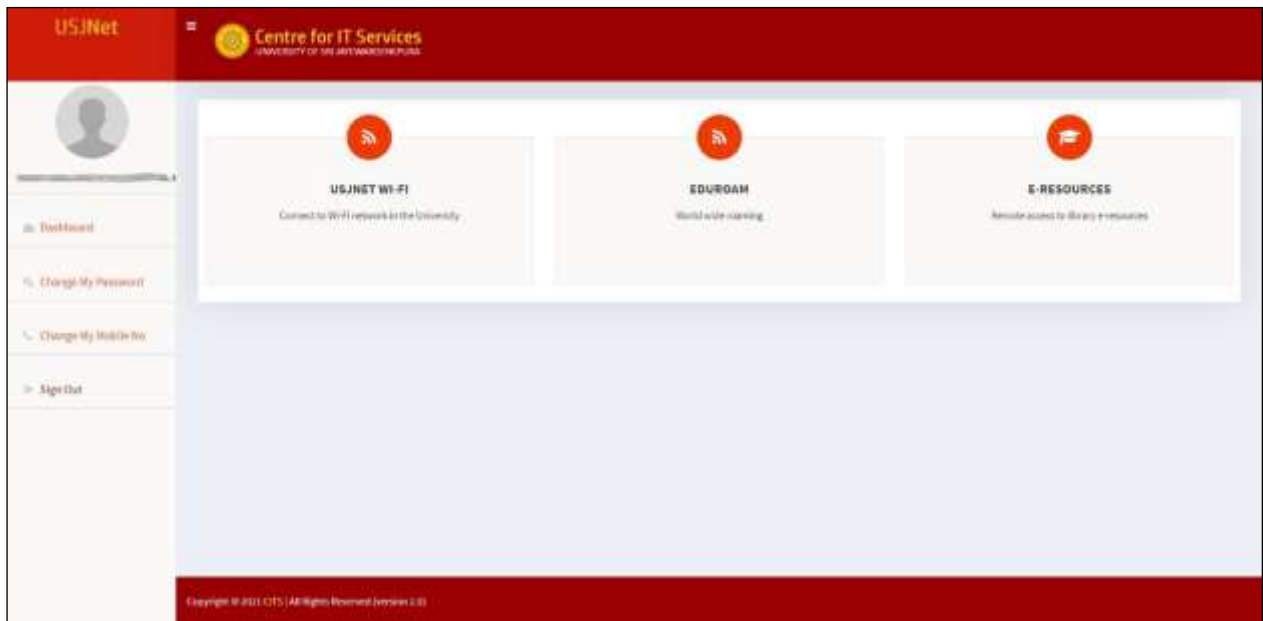
Click "**Go to Home Page**".

The following page will appear. **Sign In** for USJNet Sphere by entering the **USJNet ID** and **Password**.



Click "**CONTINUE**".

Your **USJNet Dashboard** will appear as shown below.



Web services that are entitled to you will appear on your dashboard.

Facilities to change your password and mobile number are also available here.

A profile picture can be uploaded by clicking the dummy image.

If you forgot your Password, click “Forgot my password” and continue.

